



Terms of Reference

Revised: March 2019

To be updated annually by BC School Centred Mental Health Coalition Steering Committee

Name	British Columbia School Centred Mental Health Coalition: BC SCMHC
Vision	British Columbia schools are safe and caring learning environments fostering the mental wellness of their communities.
Mission	Supporting the awareness, understanding, and promotion of connectedness to build capacity within communities in order to create school environments fostering mental wellness.
Guiding Principles	<ul style="list-style-type: none"> • High standards for inter-ministerial coordination and collaboration of policies and programs throughout the province; • Policies and practices ensuring a positive and supportive mental health culture in all schools; • Inclusion of school staff and communities in promoting healthy school environments; • Inclusion and emphasis of child, youth, parent and family voices in promoting school-based mental health; • Consideration of mental health and substance use issues from health promotion to intervention.
Collective Focus	<ul style="list-style-type: none"> ➤ Student & Family Engagement ➤ School System Capacity Building ➤ Service Integration and Partnerships ➤ Supportive Policies and Practices
Goals & Objectives	<ol style="list-style-type: none"> 1. Promoting mental health and wellness by supporting policies, programs, and practices fostering a positive mental health culture in school communities. 2. Be a trusted advisor and thought leader in the area of school mental health and wellness by using the collective wisdom of the Coalition to connect practice, policy, and research. 3. Creating space and opportunity for sharing of information, initiatives, resources and ideas in order to foster effective collaborative relationships between Coalition members. 4. Document, celebrate, and communicate successes of the Coalition. 5. Collectively take action to achieve objectives set in the Coalition Strategic Plan and Action Plan.
Membership	All those interested in supporting the vision, mission and goals of the Coalition. People can participate as individuals or on behalf of an organization.
Steering Committee	The steering committee leads the work of the Coalition and makes decisions to advance the vision. Trust will be built by ensuring that a transparent decision-making process allows for input and consensus on decisions that are key to the Coalition.

	<p>Whenever possible, the steering committee will operate through consensus. If needed, decisions can be made by the agreement of a majority of members.</p> <p>The steering committee consists of 4 to 7 members from a range of stakeholder organizations, e.g., school (K-12 and post-secondary), families, health, government, community. New members are added upon agreement of the current Steering committee.</p> <p>Secretariat: responds to inquiries from the public, circulates agendas and minutes for meetings</p>
<p>Communication & Coalition Meetings</p>	<p>Our primary mode of communication is through in-person meetings. Meetings will be held 4-5 times per year, primarily in the Lower Mainland. At least two meetings per school year will be held in Victoria area.</p> <p>Meeting space and catering provided by participating organizations on a rotating basis.</p> <ul style="list-style-type: none"> • Agendas and supporting documents will be distributed two weeks In advance of meeting; notes will be circulated within one month following each meeting. • Meetings will support remote participation. • Members will RSVP for in-person and remote participation in advance of meetings. • Alternate representation by members is encouraged to support full participation of stakeholder groups.